

Those present:

Cllr Smith (Chair)
Cllr Denney
Cllr Ewing
Cllr Henderson
Cllr Middleton
Cllr Munson
Cllr Reeve
Michelle Curtis (Parish Clerk/RFO)

1. Apologies for Absence

There were no apologies for absence; all members were present.

2. Declarations of Interest

There were no declarations of interest disclosed.

3. County and District Councillors

Cllr Thompson was not present at the meeting.

4. Public Forum

There were no members of the public present.

5. Parish Working Group (PWG)

Cllr Reeve, in her capacity as PWG, reported the following:

- It has been reported that the area of land between 50-52 Tollesbury Road is overgrown and encroaching on the neighbouring properties on either side.

Action: Cllr Reeve to find out whether the neighbours had contacted the landowner.

6. Minutes

Resolved: The Minutes of the Parish Council Meeting held on 26th May 2026 be approved as a true and accurate record of the meeting. Unanimously agreed by those who attended.

7. Planning Applications

7.1 Application No: 26/00283 PP-14893002

Proposal: Removal of two later internal partition walls within the attic space, including the associated door openings, and addition of a new timber balustrade at the top of the staircase.

Location: Darcy House 1 South Street Tolleshunt D'Arcy

The Clerk advised that a notification had been received from Maldon District Council (MDC) stating that the above application was out for consultation. However, no planning documents were available to view on the MDC website. The Clerk had emailed the planning department, but to date, there had been no response.

Councillors agreed that, as there was no planning documentation available to review and the proposal involved internal modifications, they would not comment on the application and would leave any decision to MDC.

8. Finance

8.1 Monthly Financial Report

Councillors received the Monthly Financial Report as of 31st May 2026

Bank Reconciliation – a Closing balance of £55,519.43

Expenditure to date – Budget £38,240 – Actual £11,390

Income to date (including Precept £26,890) £38,240 – Actual £29,900

Earmarked Funds – Closing Balance £8,285.85 – Net Transfers -£4,959

The Clerk reported:

- £1,690.42 received from the HMRC for the VAT recovered between October 2025 and March 2026.

The Chair and Cllr Middleton signed the Reports.

8.2 Payments

Resolved: Unanimously agreed to approve the payments for April 2026 (Appendix A) totalling £2,771.10.

The Chair and Cllr Middleton signed the payment schedule.

9. Training

The Clerk advised that Cllr Reeve had completed the Councillor training.

There were no requests for training.

10. Recreation Ground

10.1 Fencing around the Play Area

Due to the safety issue, it was agreed that the work needed to be carried out urgently.

Resolved: Unanimously agreed to ratify the decision to proceed with the emergency repair works to the fencing. The work was carried out by OR Maintenance and cost £165.

10.2 Drain cover outside the Pavilion

Due to the safety issue, it was agreed that the work needed to be carried out urgently.

Resolved: Unanimously agreed to ratify the decision to proceed with the emergency repair works to the drain cover. The work was carried out by OR Maintenance and cost £140.

11. Speed Indicator Device (SID)

Cllr Reeve reported that data had been downloaded from the SID. The data provided statistics by day and hour. It was noted that speeding was excessive between midnight and 4am.

Further work will be carried out on the data to provide more useful statistics for the Parish Council.

12. Community Engagement Officers

It was noted that during the CET patrols in May, 4 speeding offences were recorded on Tollesbury Road, with the highest speed recorded at 40 mph.

13. Administration

Planning – The Clerk reported that an email had been received from the Chair of HART (Housing Action by Residents of Tollesbury) advising that the planning application for 200 homes in Tollesbury was under consideration by MDC at their meeting on 25th June 2026, and asking whether the Parish Council would be sending a representative to the meeting.

Councillors were unable to attend the meeting on Thursday but supported the views of Tollesbury Parish Council and HART and had submitted their objection to the proposal, as it would have a detrimental effect on the parish.

Annual Assembly – The Annual Assembly was held on 29th May 2026, with 18 members of the public in attendance. The main issues raised concerned highways. The Clerk has emailed the newly elected County Councillor Stuart Clarke to invite him to a Parish Council meeting.

Recreation Ground – Still awaiting quotation from Alpha Fire Alarms Ltd to carry out the rectification of the items raised in the reports from the Emergency Lighting and Fire Alarm testing.

Action: Clerk to contact Alpha Fire Alarms Ltd to chase up quotation.

Green Space Games (CSG) – The Clerk advised that the GSG for Tolleshunt D'Arcy would be held on Tuesday 28th July at 2pm. Posters providing information on the event will be displayed once received from the Maldon CVS.

14. Representative Reports

14.1 Burial Ground – Cllrs Henderson and Reeve

Cllrs Henderson and Reeve advised that there were no new issues to report.

14.2 Recreation Ground/Pavilion – Cllr Middleton

Cllr Middleton reported:

- Tiptree Heath has contacted the Parish Council to request permission to use the football pitch for their junior Under-14s team. The junior team would use a 9-a-side pitch, marked out within the adult 11-a-side pitch.

Resolved: Unanimously agreed that the Under-14s team may use the pitch at a cost of £20 per game. The pitch would need to be marked out by Tiptree Heath. This was only on the proviso that Tiptree Heath clear the rubbish from the side of the Pavilion (old line marker and empty paint containers).

The Chair reported:

- Play equipment inspections had not been carried out because we were awaiting the report from the annual inspection, which was carried out by an independent inspector. It is hoped that the report will be received within the next few months. The Chair proposed that once the report is received, an assessment is carried out of any items raised, and they are categorised as no further action or work required. A work specification will be prepared, and quotes obtained for the required work. Once the work has been completed, the monthly inspections would recommence, and any items requiring monitoring would be monitored. Councillors agreed to the proposal from the Chair.

Cllr Munson advised that he still had the new goal nets at his property.

Action: Cllr. Munson to arrange for the goal nets to be dropped to the Pavilion.

14.3 Public Rights of Way – Cllrs Henderson and Reeve

Cllrs Henderson reported:

- A resident reported that a resident of The Harvesters had recently had some tree work carried out, and some of the cuttings had fallen over the fence onto the footpath. The resident has been advised that, as the footpath is the responsibility of Essex Highways, they should contact Essex Highways directly to report the matter.

14.4 Road Safety/Highways – Cllr Denney

Cllr Denney reported:

- The drain on Oxley Hill had collapsed, and he would report it to Essex County Council.
- There were some signs advertising businesses which had been put up in the Parish and some in the conservation area. Cllr Denney had emailed the businesses asking them to remove the signage.

14.5 Defibrillators – Cllr Middleton

Cllr Middleton reported:

- The defibrillators were checked that evening. There were no issues with the one outside the Village Hall, but the battery on the defibrillator outside the pub needed replacing asap, as the battery display was flashing.

Action: Clerk to order a replacement battery as soon as possible.

15. Community Matters

It was reported that The Queens Head PH was due to re-open on 7th July 2026.

16. Dates of the Next Meeting

Tuesday 28th July 2026 – 7.30 pm

The Chair closed the meeting at 8.05pm.

Signed:.....

Date:.....

**TOLLESHUNT D'ARCY PARISH COUNCIL
PAYMENTS FOR APPROVAL**

June 2026

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail		Amount
UNITY TRUST ACCOUNT						
16.06.2026	D/D	EE	V02481739226	Parish Mobile		£22.16
23.06.2026		Payroll		Staff Payroll		£957.74
	Online	Michelle Curtis		Inisev - Software - Parish Council Website		£18.63
	Online	Mr L Aldridge		Maintenance - Area near village shop		£50.00
	Online	Wallace Aboriculture & Groudcare	522	Grounds Maintenance		£576.00
	Online	M G Howard	1644	Internal Audit 2025/26		£175.00
	Online	Essex Association of Local Councils	19382	Councillor Training - Cllr Reeve		£378.00
	Online	Maldon District CVS	2281	Green Space Games - July 2026		£110.00
	Online	OR Property Maintenance	INV0010	Emergency repairs fencing on play area and drain cover		£305.00
30.06.2026	D/D	Unity Trust Bank		Bank Charges		£7.00
LLOYDS BANK - MULTIPAY CARD						
07.05.2026	D/C	Microsoft	GB-T12602163477	Monthly subscription		£12.10
28.05.2026	D/C	Adobe	IEN2026030540342	Monthly Subscription		£19.97
31.05.2026	D/C	Timpson		Key Cutting		£16.50
31.05.2026	D/C	Lloyds Bank		Monthly fee		£3.00
TOTAL						£2,771.10

Signed: _____

Date: _____

Signed: _____

Date: _____