



TOLLESHUNT D'ARCY PARISH COUNCIL



Notice is hereby given that the meeting of Tolleshunt D'Arcy Parish Council will be held on Tuesday 26th May 2026 in the Village Hall, Tollesbury Road, Tolleshunt D'Arcy commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

19th May 2026

Councillors: J Smith (Chair), J Denney, I Ewing, M Henderson, W Middleton,
G Munson, V Reeve

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence.
2. **Declarations of Interest**
To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)
3. **County and District Councillors**
To receive information from County and District Councillors
4. **Public Forum**
Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day. A maximum time of 15 minutes will be allowed.
5. **Parish Working Group**
To receive a verbal update from the Parish Working Group.
6. **Minutes**
To receive and approve the minutes of the Parish Council Meeting held on 12th May 2026

7. Planning Applications

Applications are circulated to all Councillors with the agenda, for study before the meeting. Planning documents are also available for everyone to view on the Maldon District Council website (www.maldon.gov.uk).

- 7.1 To consider any other planning applications received from Maldon District Council after publication of the agenda

8. Planning Decisions

- 8.1 26/00206/TCA - 6 Margery Allingham Place - Approved

- 8.2 26/00171/LDE - 4 Oxley Hill - Approved

- 8.3 26/00231/TCA - 29 Chapel Road – Approved

9. Planning Appeal

To receive notification of Planning Appeals

- 9.1 Appeal Reference: 6009749

Planning Application no: 26/00063/FUL PP-14657334

Proposal: Construction of a new single-storey annex within the residential curtilage of Grouts Farm, to provide an accessible bedroom with open plan living accommodation.

Location: Grouts Farm Kelvedon Road Tolleshunt D'Arcy

10. Internal Audit

- 10.1 To receive the Internal Auditor's Report

- 10.2 To carry out a review of the Effectiveness of Internal Audit

11. Accounts 2025/26

To approve the accounts and AGAR for 2025/26

12. Finance

- 12.1 To receive and approve the Monthly Financial Report as at 30th April 2026

- 12.2 To ratify the expenditure of £239.29 to Balens Limited for the annual insurance premium for the defibrillators.

- 12.3 To receive and approve payments

13. Training

To consider any requests for training

14. Parking – Chapel Road

To receive an email from a resident regarding parking near the junction on Chapel Road/North Street

15. Pavilion

To review the reports from the Emergency Lighting and Fire Alarm testing

16. Community Engagement Officers

To receive the CET Report for April 2026

17. Administration

To receive information from the Clerk – update on current and ongoing matters

18. Representative Reports

To receive a verbal update from the Parish Council Representatives

18.1 Burial Ground – Cllrs Henderson and Reeve

18.2 Recreation Ground/Pavilion – Cllr Middleton

18.3 Public Rights of Way – Cllrs Henderson and Reeve

18.4 Road Safety/Highways – Cllr Denney

18.5 Defibrillators – Cllr Middleton

19. Community Matters

To receive information only or note future agenda items

20. Dates of the Next Meeting

Tuesday 23rd June 2026 – 7.30pm

Chairman: John Smith - 07505 008891

Clerk: Michelle Curtis

Address: PO Box 13205, Maldon, Essex CM9 9FU

Tel: 07483 325853 **Email:** clerk@tolleshuntarcyparishcouncil.gov.uk

Website: www.tolleshuntarcyparishcouncil.gov.uk