



TOLLESHUNT D'ARCY PARISH COUNCIL



Notice is hereby given that the meeting of Tolleshunt D'Arcy Parish Council will be held on Tuesday 28th April 2026 in the Village Hall, Tollesbury Road, Tolleshunt D'Arcy commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

21st April 2026

Councillors: J Smith (Chair), J Denney, I Ewing, M Henderson, W Middleton,
G Munson, V Reeve

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence.
2. **Declarations of Interest**
To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)
3. **County and District Councillors**
To receive information from County and District Councillors
4. **Public Forum**
Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day. A maximum time of 15 minutes will be allowed.
5. **Parish Working Group**
To receive a verbal update from the Parish Working Group.
6. **Minutes**
To receive and approve the minutes of the Parish Council Meeting held on 31st March 2026

7. Planning Applications

Applications are circulated to all Councillors with the agenda, for study before the meeting. Planning documents are also available for everyone to view on the Maldon District Council website (www.maldon.gov.uk).

- 7.1** Application No: 26/00231/TCA PP-14824645
Proposal: T1 Field Maple, T2 & T3 Apple tree, T4 Cherry - Height reduction by 2m
Location: 29 Chapel Road Tolleshunt D'Arcy

- 7.2** To consider any other planning applications received from Maldon District Council after publication of the agenda

8. Planning Decisions

- 8.1** 26/00063/FUL - Grouts Farm Kelvedon Road – Refused
- 8.2** 26/00060/FUL - Land Adjacent Maple Cottage Tudwick Road – Refused
- 8.3** 26/00016/HOUSE - Mulberry House Salters Meadow - Approved
- 8.4** 26/00039/FUL - Wickham Engineering Units 1 To 4 Station Road Industrial Estate Station Road - Approved

9. Finance

- 9.1** To receive and approve the Monthly Financial Report as at 31st March 2026

- 9.2** To receive and approve payments

10. Asset Register

To carry out a review of the Asset Register

11. Risk Management

To carry out a review of the Risk Management Document

12. Gifts & Hospitality

Councillors to confirm whether they have received any gifts or hospitality during the 2025/26 financial year

13. Training

To consider any requests for training

14. Pavilion

To receive an update on the lease of the Pavilion to provide a Community SEND facility

15. Community Engagement Officers

To receive the CET Report for March 2026

16. Administration

To receive information from the Clerk – update on current and ongoing matters

17. Representative Reports

To receive a verbal update from the Parish Council Representatives

- 17.1 Burial Ground – Cllr Henderson
- 17.2 Recreation Ground/Pavilion – Cllr Middleton
- 17.3 Public Rights of Way – Cllr Henderson
- 17.4 Road Safety/Highways – Cllr Denney
- 17.5 Defibrillators – Cllr Middleton

18. Community Matters

To receive information only or note future agenda items

19. Dates of the Next Meeting

Tuesday 12th May 2026 – 7.30 pm – Annual Statutory Meeting

Chairman: John Smith - 07505 008891

Clerk: Michelle Curtis

Address: PO Box 13205, Maldon, Essex CM9 9FU

Tel: 07483 325853 **Email:** clerk@tolleshunt-darcy-parish-council.gov.uk

Website: www.tolleshunt-darcy-parish-council.gov.uk