



TOLLESHUNT D'ARCY PARISH COUNCIL



Notice is hereby given that the meeting of Tolleshunt D'Arcy Parish Council will be held on Tuesday 31st March 2026 in the Village Hall, Tollesbury Road, Tolleshunt D'Arcy commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

24th March 2026

Councillors: J Smith (Chair), J Denney, I Ewing, M Henderson, W Middleton,
G Munson, V Reeve

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence.
2. **Declarations of Interest**
To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)
3. **County and District Councillors**
To receive information from County and District Councillors
4. **Public Forum**
Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day. A maximum time of 15 minutes will be allowed.
5. **Parish Working Group**
To receive a verbal update from the Parish Working Group.
6. **Minutes**
To receive and approve the minutes of the Parish Council Meeting held on 24th February 2026

7. Planning Applications

Applications are circulated to all Councillors with the agenda, for study before the meeting. Planning documents are also available for everyone to view on the Maldon District Council website (www.maldon.gov.uk).

7.1 Application No: 26/00171/LDE PP-14774030

Proposal: Claim for certificate of lawfulness for the existing building ancillary to 4 Oxley Hill and known as 'the Garage' comprising carport, games room with WC and two first-floor rooms with toilet and shower (unauthorised development/material departure from conditions to planning permission 08/01132/FUL)

Location: 4 Oxley Hill Tolleshunt D'Arcy Essex

7.2 To consider any other planning applications received from Maldon District Council after publication of the agenda

8. Planning Decisions

8.1 25/00571/FUL - Mayfield Nurseries Tudwick Road - Approved

9. Finance

9.1 To receive and approve the Monthly Financial Report as at 28th February 2026

9.2 To discuss the transfer of earmarked funds agreed at the meeting on 25th November 2025

9.3 To receive and approve payments

10. Training

To consider any requests for training

11. Pavilion

11.1 To receive an update on the proposed lease of the Pavilion to provide a Community SEND facility

11.2 To consider the quotation from Alpha Fire Alarms for Routine Fire Alarm and Emergency Light System Maintenance at the Pavilion

11.3 To consider quotations to carry out repairs to the flooring

12. Grounds Maintenance Contract

To review the quotations for the Grounds Maintenance Contract

13. Replacement Bench – Burial Ground

To consider quotations for the supply and installation of a new bench

14. Horticultural Show

To consider the request to use the Recreation Ground on 4th July 2026 to hold the annual Horticultural Show

15. Community Engagement Officers

To receive the CET Report for February 2026

16. Administration

To receive information from the Clerk – update on current and ongoing matters

17. Representative Reports

To receive a verbal update from the Parish Council Representatives

- 17.1 Burial Ground – Cllr Henderson
- 17.2 Recreation Ground/Pavilion – Cllr Middleton
- 17.3 Public Rights of Way – Cllr Henderson
- 17.4 Road Safety/Highways – Cllr Denney
- 17.5 Defibrillators – Cllr Middleton

18. Community Matters

To receive information only or note future agenda items

19. Dates of the Next Meeting

Tuesday 28th April 2026 – 7.30 pm

Chairman: John Smith - 07505 008891

Clerk: Michelle Curtis

Address: PO Box 13205, Maldon, Essex CM9 9FU

Tel: 07483 325853 **Email:** clerk@tolleshuntarcyparishcouncil.gov.uk

Website: www.tolleshuntarcyparishcouncil.gov.uk