

**TOLLESHUNT D’ARCY PARISH COUNCIL  
PUBLICATION POLICY V2.0**

Tolleshunt D’Arcy Parish Council publishes leaflets, letters and web-based information promoting the work of the Parish Council, and cataloguing the work and activities supported by the Council in the community.

Tolleshunt D’Arcy Parish Council may take and publish photographs of events supported by the Council.

Notification will always be made to people attending events organised and managed the Council regarding where and when photographs may be published.

Tolleshunt D’Arcy Parish Council will only use photographs containing images of people including children where permission has been granted. Photographs may be distributed in hard copy format, by email and published on the internet or on social media channels.

Anyone attending the event, with any concern, may opt not to allow Tolleshunt D’Arcy Parish Council to publish photographs in which they are featured.

The policy approves the sharing of other articles from the following organisations: HM Government/ Local authorities including District or County Councils/ Police, Fire, Ambulance and local NHS services/ Local community centres and not-for-profit groups/ Local news organisations/ Outside bodies where a Councillor has been appointed as a member but with the permission of the outside body concerned/ Local businesses providing a free or reduced cost service to residents as the Parish Council sees fit.

Policy adopted: 2022  
 Last Review: January 2026  
 Next Review: January 2027

Policy Review History

Version	Details of Changes	Date	Approver
V1.0	Adopted	2022	TDPC
V2.0	Reviewed and amended	07/01/2025	TDPC
V2.0	Reviewed – no changes	07/01/2026	TDPC
	<b>Next Review: January 2027</b>		