

**Those present:**

Cllr Smith (Chair)  
Cllr Denney  
Cllr Ewing  
Cllr Munson  
Michelle Curtis (Parish Clerk/RFO)  
Vanessa Reeve - Parish Working Group

**1. Apologies for Absence**

Apologies were received and accepted from Cllrs Henderson and Middleton.

Apologies were also received from District Councillor Thompson.

**2. Declarations of Interest**

There were no declarations of interest disclosed.

**3. County and District Councillors**

Cllr Thompson was not present at the meeting.

**4. Public Forum**

There were no members of the public present.

**5. Parish Working Group (PWG)**

Vanessa reported:

- It has been brought to the attention of the PWG that there were various posters around attached to lampposts advertising the Santa visit.

**Action:** Clerk to ask the organisers of the Santa visit to remove the posters from the lampposts and from any other locations where they have been displayed around the village.

**6. Minutes**

**Resolved:** The Minutes of the Parish Council Meeting held on 7<sup>th</sup> January 2026 be approved as a true and accurate record of the meeting. Unanimously agreed by those who attended.

**7. Planning Applications**

**7.1** Application No: 25/01057/OUTM PP-14431980

Proposal: Outline Planning permission with access for consideration for a residential development of up to 200 dwellings (Use Class C3); with associated access; landscaping; amenity space; drainage and associated works.

Location: Land Opposite Prentice Hall Farm Prentice Hall Lane Tollesbury

**Resolved:** It was unanimously agreed to strongly object to the application for the following reasons:

- The proposed development represents an excessive density for the site.
- Tolleshunt D'Arcy already experiences significant traffic issues. The potential addition of up to 400 vehicles (based on an average of two cars per household), together with delivery vehicles and visitors, would place further pressure on the local road network. Increased use of Chapel Road/Back Road is anticipated, which is not suitable for higher traffic volumes.

- There is very limited local employment in Tollesbury, meaning that the majority of new residents would need to commute, resulting in increased traffic movements through the village of Tolleshunt D’Arcy. The Parish Council has worked for many years to address traffic and speeding concerns, and this development would significantly exacerbate these issues.
- Residents of Tolleshunt D’Arcy rely on services in Tollesbury, including the doctors’ surgery, pharmacy, primary school, and local shops. The doctors’ surgery is already oversubscribed, and capacity at Tollesbury Primary School is very limited. While there is a Church of England school in Tolleshunt D’Arcy, this is not suitable for all families. The Parish Council frequently receives complaints regarding parking around the school, and additional car journeys would intensify this problem.
- Maldon District Council has recently approved two smaller developments in Tollesbury comprising 42 dwellings each. This would result in an estimated additional 84 vehicles passing through Tolleshunt D’Arcy, further increasing traffic impacts on the village.

**7.2** Application No: 26/00039/FUL PP-14507837

Proposal: Demolition of existing Timber store to the South West of Unit 2 & replacement enlarged steel framed Metal clad store to aid in the continued safe storage of business materials.

Location: Wickham Engineering Units 1 To 4 Station Road Industrial Estate Station Road

**Resolved:** Unanimously agreed to recommend approval of this application.

**8. Planning Decisions**

**8.1** 25/00964/TCA - Manor House 20 Kelvedon Road – Approved

**8.2** 25/00810/WTPO - 11 D’Arcy Way – Approved

**8.3** 25/00951/LBC - Oxley House Oxley Hill – Granted

**8.4** 25/01016/TCA - Pantiles Salters Meadow - Approved

**9. Finance**

**9.1** Monthly Financial Report

Councillors received the Monthly Financial Report as of 31<sup>st</sup> December 2025

Bank Reconciliation – a Closing balance of £49,040.77

Expenditure to date – Budget £36,430 – Actual £26,073

Income to date (including Precept (£25,730) £36,430 – Actual £37,185

Earmarked Funds – Closing Balance £20,043.85 – Net Transfers £6,470

The Clerk reported:

- £133.34 bank interest received from the Unity Trust Bank Instant Access Account.

The Chair and Cllr Denney signed the Reports.

**9.2** Payments

**Resolved:** Unanimously agreed to approve the payments for January 2026 (Appendix A) totalling £1,399.87.

**Resolved:** To make a payment to OR Property Maintenance and Services for £1,760 for the installation of the post for the SID. This would be included in the February 2026 payment schedule.

The Chair and Cllr Denney signed the payment schedule.

## 10. Training

The Clerk reported that she had completed the GDPR Data Security Course run by the SLCC.

The Clerk had also attended the EALC Data Protection Essentials (GDPR) training. Cllr Middleton is also due to attend.

The Chair reported that a new company, CouncilWise Training and Support, has launched, providing training and ongoing support to parish and town councils, their staff, and members. The annual subscription fee is £150, and the subscription runs from 1st April 2026 to 31st March 2027. The Clerk had circulated information to Councillors before the meeting.

**Action:** To be included on the agenda for the next meeting for consideration.

## 11. Recreation Ground Annual Inspection

Quotations for other repairs/works to the play equipment are still to be obtained.

## 12. Police

The Clerk reported that the crime reporting has stopped, and crime statistics in the area can be viewed by visiting: <https://www.essex.police.uk/area/your-area/>

## 13. Community Engagement Officers

The CET report for December 2025 was received and noted.

It was noted that during the CET patrols in November, 5 speeding offences were recorded, 1 on Kelvedon Road and 4 on Tollesbury Road, with the highest speed recorded at 48mph on Kelvedon Road and 37mph on Tollesbury Road.

## 14. Administration

There was no new information to report.

## 15. Representative Reports

### 15.1 Burial Ground

Cllr Henderson was not present at the meeting but had advised that there were no new issues to report.

### 15.2 Recreation Ground/Pavilion

The Chair reported:

- It is very likely that Blackwater Gymnastics will be giving notice to terminate the Rental Agreement as they are planning to move to a larger premises.
- Contact has been made by an individual who may be interested in renting the Pavilion.

**Action:** The Clerk to arrange a meeting with the individual to discuss this further.

- Maldon District Council has been reviewing the business rates for the Pavilion, which will need to be taken into account should the Parish Council enter into a new Lease Agreement for the Pavilion.

**15.3 Public Rights of Way**

Cllr Henderson was not present at the meeting but had advised that there were no new issues to report.

**15.4 Road Safety/Highways**

Cllr Denney reported:

- Potholes continue to be a problem. Cllr Denney continues to report potholes via the Essex County Council online portal.
- The post for the SID has been installed, and it is anticipated that the SID will be installed within the next few weeks.

**15.5 Defibrillators**

Cllr Middleton was not at the meeting to confirm when the defibrillators had been checked.

**16. Community Matters**

No information or future agenda items were raised.

**17. Dates of the Next Meeting**

Tuesday 24<sup>th</sup> February 2026 – 7.30 pm

The Chair closed the meeting at 7.55pm.

Signed:.....

Date:.....

TOLLESHUNT D'ARCY PARISH COUNCIL  
PAYMENTS FOR APPROVAL

Appendix A

27th January 2026

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail	Amount
<b>UNITY TRUST ACCOUNT</b>					
15.01.2026	D/D	EE	V02426647912	Parish Mobile	£15.60
27.01.2026	Online	Wages		Staff Wages	£505.40
	Online	Mr L Aldridge		Maintenance - Area near village shop - Jan	£50.00
	Online	HMRC		Tax & NI January 2026	£376.44
	Online	Maldon District Council	TOL28793988	Community Engagement Team - Oct - Dec 25	£311.33
<b>LLOYDS BANK - MULTIPAY CARD</b>					
07.12.2025	D/C	B&M		Sweet Donation - Santa Visit	£34.52
09.12.2025	D/C	SLCC	QL208341-1	GDPR Training	£36.00
22.12.2025	D/C	GP Premium		Website Software	£26.51
23.12.2025	D/C	Tesco		Stationery	£9.00
24.12.2025	D/C	Microsoft	GB-T12504968312	Monthly subscription	£12.10
28.12.2025	D/C	Adobe	IEN2025070855340	Monthly subscription	£19.97
02.01.2026	D/C	Lloyds Bank		Monthly fee	£3.00
<b>TOTAL</b>					<b>£1,399.87</b>

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_