



TOLLESHUNT D'ARCY PARISH COUNCIL



Notice is hereby given that the meeting of Tolleshunt D'Arcy Parish Council will be held on Wednesday 7th January 2026 in the Village Hall, Tollesbury Road, Tolleshunt D'Arcy commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

31st December 2025

Councillors: J Smith (Chair), J Denney, R Evans, I Ewing, M Henderson,
W Middleton, G Munson

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence.
2. **Resignation**
To receive letter of resignation from Cllr Evans
3. **Declarations of Interest**
To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)
4. **County and District Councillors**
To receive information from County and District Councillors
5. **Public Forum**
Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day. A maximum time of 15 minutes will be allowed.
6. **Parish Working Group**
To receive a verbal update from the Parish Working Group.

7. Minutes

To receive and approve the minutes of the Parish Council Meeting held on 25th November 2025

8. Planning Applications

Applications are circulated to all Councillors with the agenda, for study before the meeting. Planning documents are also available for everyone to view on the Maldon District Council website (www.maldon.gov.uk).

8.1 Application No: 25/00951 PP-14272070

Proposal: Removal of existing porch to South West elevation, new brick paving path and changes to existing door.

Location: Oxley House Oxley Hill Tolleshunt D'Arcy

8.2 Application No: 25/01016/TCA PP-14491954

Proposal: T1, T2, T3 (Bx3 on plan) Holly trees - Reduce by 6m, T4 (C on plan) Pear Tree - Reduce by 5m , T5 (A on plan) Conifer - Fell

Location: Pantiles Salters Meadow Tolleshunt D'Arcy

8.3 Application No: 25/00923/LDP PP-14072049

Proposal: Claim for lawful development certificate for a proposed new stable building which remains in the exact same spot as the current stable building.

Location: Dodo Mansion Kelvedon Road Tolleshunt D'Arcy

8.4 Application No: 25/01062/TCA PP-14530336

Proposal: T1 Oak - Crown reduce by 2m. T2 Oak - Crown reduce to previous points (3m)

Location: Grass Verge Corner Of Church Street Tolleshunt D'Arcy

8.5 To consider any other planning applications received from Maldon District Council after publication of the agenda

9. Planning Decisions

9.1 25/00362/FUL - Land At 1 Oxley Cottage 1 Oxley Hill - Approved

10. Appeal Decision

10.1 Appeal Reference: 6001051

Application Number: 25/00543/HOUSE

Proposal: Retrospective single storey rear extension

Location: 2 Festival Gardens

Decision: Appeal Allowed

11. Finance

11.1 To receive and approve the Monthly Financial Report as at 30th November 2025

11.2 To receive and approve payments

12. Budget/Precept 2026/27

To agree the proposed Budget/Precept for 2026/27

13. Training

To consider any requests for training

- 14. Policies and Procedures**
To review the following policies and procedures:
 - 14.1** Health and Safety Policy
 - 14.2** Co-option Policy
 - 14.3** Freedom of Information Act
 - 14.4** Publication Policy
 - 14.5** Records Retention Policy
- 15. Recreation Ground Annual Inspection**
To consider quotations for repairs/works to the play equipment
- 16. Dog Bin – Harvesters**
To receive an update on the proposal to relocate the dog bin at the Harvesters
- 17. Local Government Reorganisation (LGR)**
To consider responding to the LGR consultation
- 18. Police**
To receive the Police Reports (confidential)
- 19. Community Engagement Officers**
To receive the CET Report for November 2025
- 20. Administration**
To receive information from the Clerk – update on current and ongoing matters
- 21. Representative Reports**
To receive a verbal update from the Parish Council Representatives
 - 21.1** Burial Ground – Cllr Henderson
 - 21.2** Recreation Ground/Pavilion – Cllr Middleton
 - 21.3** Public Rights of Way – Cllr Henderson
 - 21.4** Road Safety/Highways – Cllr Denney
 - 21.5** Defibrillators – Cllr Middleton
- 22. Community Matters**
To receive information only or note future agenda items
- 23. Dates of the Next Meeting**
Tuesday 27th January 2026 – 7.30 pm

Chairman: John Smith - 07505 008891
Clerk: Michelle Curtis
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