



## TOLLESHUNT D'ARCY PARISH COUNCIL



Notice is hereby given that the meeting of Tolleshunt D'Arcy Parish Council will be held on Tuesday 30<sup>th</sup> September 2025 in the Village Hall, Tollesbury Road, Tolleshunt D'Arcy commencing at 8.00 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

*M. Curtis*

Michelle Curtis – Clerk to the Council

23<sup>rd</sup> September 2025

Councillors: J Smith (Chair), J Denney, R Evans, I Ewing, M Henderson,  
W Middleton, G Munson

### A G E N D A

1. **Apologies for Absence**  
To receive apologies for absence.
2. **Declarations of Interest**  
To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)
3. **County and District Councillors**  
To receive information from County and District Councillors
4. **Public Forum**  
Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day. A maximum time of 15 minutes will be allowed.
5. **Parish Working Group**  
To receive a verbal update from the Parish Working Group.
6. **Minutes**  
To receive and approve the minutes of the Parish Council Meeting held on 29<sup>th</sup> July 2025

## **7. Planning Applications**

Applications are circulated to all Councillors with the agenda, for study before the meeting. Planning documents are also available for everyone to view on the Maldon District Council website ([www.maldon.gov.uk](http://www.maldon.gov.uk)).

- 7.1** To consider any other planning applications received from Maldon District Council after publication of the agenda

## **8. Planning Decisions**

- 8.1** 25/00532/TCA - 7 South Street – Approved

- 8.2** 25/00583/HOUSE - Crantock 3 Chapel Road - Approved

## **9. Finance**

- 9.1** To receive and approve the Monthly Financial Report as at 31<sup>st</sup> August 2025

- 9.2** To receive and approve payments for August and September

## **10. External Audit**

To receive Section 3 – External Auditor Report and Certificate 2024/25 of the Annual Governance & Accountability Return.

## **11. Insurance**

To consider the quotation for the Parish Council's insurance

## **12. Training**

To consider any requests for training.

## **13. Recreation Ground Annual Inspection**

To receive the report from the annual play equipment inspection

## **14. IT Policy**

To review and consider adopting a new IT Policy

## **15. Website**

To consider options and quotations to bring the website to compliance level WCAG 2.2AA

## **16. Dog Bin – Harvesters**

To receive an update on the proposal to relocate the dog bin at the Harvesters

## **17. Police**

To receive the Police Reports (confidential)

## **18. Community Engagement Officers**

To receive the CET Report for July and August 2025

## **19. Administration**

To receive information from the Clerk – update on current and ongoing matters

**20. Representative Reports**

To receive a verbal update from the Parish Council Representatives

- 20.1** Burial Ground – Cllr Henderson
- 20.2** Recreation Ground/Pavilion – Cllr Middleton
- 20.3** Public Rights of Way – Cllr Henderson
- 20.4** Road Safety/Highways – Cllr Denney
- 20.5** Defibrillators – Cllr Middleton

**21. Community Matters**

To receive information only or note future agenda items

**22. Dates of the Next Meeting**

Tuesday 28<sup>th</sup> October 2025 – 7.30 pm

**Chairman:** John Smith - 07505 008891

**Clerk:** Michelle Curtis

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