

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2024" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **TOLLESHUNT D'ARCY PARISH COUNCIL**

County area (local councils and parish meetings only):

Financial year ending 31 March 2025

Prepared by (Name and Role): **MICHELLE CURTIS - PARISH CLERK/RFO**

Date: **01/04/2025**

	£	£
Balance per bank statements as at 31/3/25:		
Unity Trust Current Account	14,249.68	
Unity Trust Instance Access Saver Account	23,918.22	
[add more accounts if necessary]		
		38,167.90
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)		
[add more lines if necessary]		
		-
Add: any un-banked cash as at 31/3/25		
Net balances as at 31/3/25 (Box 8)		<u>38,167.90</u>