

Those present:

Cllr Smith (Chair)
Cllr Evans
Cllr Ewing
Cllr Henderson
Cllr Middleton
Cllr Munson
Michelle Curtis (Parish Clerk/RFO)
District Councillor Thompsom
Steve Howard and Vanessa Reeve – Parish Working Group
1 Member of the public

1. Apologies for Absence

Apologies were received and accepted from Cllr Denney.

2. Declarations of Interest

There were no declarations of interest disclosed.

3. County and District Councillors

Cllr Thompson advised that there was no new information to report.

4. Public Forum

There were no comments from the member of the public present.

5. Parish Working Group (PWG)

Steve advised that there were no new issues to report.

Steve suggested that the Parish Council consider hosting an event to acknowledge the hard work of the volunteers in the village.

Councillors thought this was a good idea but would not be able to use parish funds for such an event.

Action: Councillors to give some thought to how such an event could be funded.

6. Minutes

Resolved: The Minutes of the Parish Council Meeting held on 24th June 2025 be approved as a true and accurate record of the meeting. Unanimously agreed by those who attended.

The Chair signed the Minutes.

7. Planning Applications

7.1 Application No: 25/00571/FUL PP-14103846

Proposal: Replacement dwelling and detached garage including proposed demolition of existing bungalow

Location: Mayfield Nurseries Tudwick Road Tolleshunt D'Arcy

Resolved: Unanimously agreed to recommend approval of this application on the understanding that approval did not imply the splitting of the plot into two.

7.2 Application No: 25/00583/HOUSE PP-14098388
Proposal: Two storey side extension with pitched roof
Location: Crantock 3 Chapel Road Tolleshunt D'Arcy
Resolved: Unanimously agreed to recommend approval of this application.

7.3 Application No: 25/00543/HOUSE PP-13998257
Proposal: Single storey rear extension.
Location: 2 Festival Gardens Tolleshunt D'Arcy
Resolved: Unanimously agreed to recommend approval of this application.

8. Planning Decisions

8.1 25/00247/FUL - Darcy Stores 17 North Street – Approved

Steve and Vanessa and the member of the public left the meeting.

9. Finance

9.1 Monthly Financial Report

Councillors received the Monthly Financial Report as of 30th June 2025

Bank Reconciliation – a Closing balance of £59,311,33

Expenditure to date – Budget £36,430 – Actual £9,523

Income to date (including Precept (£25,730) £36,430 – Actual £30,907

Earmarked Funds – Closing Balance £23,373.85 – Net Transfers £9,800

The Chair and Cllr Middleton signed the Reports.

9.2 Payments

Resolved: Unanimously agreed to approve the payments (Appendix A) totalling £1,588.42.

The Chair and Cllr Middleton signed the payment schedule.

10. Insurance

Resolved: Unanimously agreed to increase the insurance value of the Pavilion to £275,000.

11. Training

There were no requests for training.

The Clerk advised that the Chair and Cllr Middleton have passed the exam for the Routine Playground Inspections and presented them with their certificate.

12. Recreation Ground

Councillors considered the quotations and agreed that they would like to use a local supplier.

Resolved: Unanimously to purchase new goal posts from Universal Services Limited for £1,310 + VAT, if they can offer a discount of at least 15%.

Action: Cllr Middleton to contact Universal Services Limited.

Resolved: If Universal Services Limited are unable to reduce the price by 15%, it was agreed to purchase the goals from FORZA for £1,129.99.

Resolved: Unanimously agreed to accept the quotation from Bonz for £320 + VAT, to dig out the old sockets, dispose of the existing goal posts, installing the new sockets and erecting the new goal posts.

13. Tree Work

Resolved: Unanimously agreed to accept the quotation from D W Maintenance for £220.00 to carry out the various tree works as recommended in the tree survey.

Cllr Evans confirmed that he had submitted the planning application to Maldon District Council.

14. Burial Ground

Resolved: Unanimously agreed to accept the quotation from Bonz for £750 + VAT to remove the dead internal hedging, dig out the stumps, level the ground with topsoil and seed.

15. Dog Bin – Harvesters

Relocation of the dog bin at the Harvesters – to be deferred to the next meeting.

16. Police

The Police Reports were received and noted.

17. Community Engagement Officers

CET Report

The CET for June 2025 was received and noted.

It was noted that during the CET patrols in June, there were 16 speeding offences, 4 on Kelvedon Road and 12 on Tollesbury Road, with the highest speeds recorded at 49mph on Kelvedon Road and 42mph on Tollesbury Road.

18. Administration

There was no new information to report.

19. Representative Reports

19.1 Burial Ground

Cllr Henderson reported that there were no new issues to report.

19.2 Recreation Ground/Pavilion

Cllr Middleton reported:

- The drains have been covered and sealed.
- There is an area which is overgrown and being used as a 'den'. Inside the 'den' is a sheet of corrugated iron.

Action: Clerk to obtain a quotation to thin the overgrowth out.

Action: The Chair is to remove the sheet of corrugated iron.

The Clerk advised that a resident had made contact and had offered to help address the rabbit situation at the Recreation Ground, promoting rabbit control with ferrets.

Action: Clerk to respond to the resident to thank them for their offer of help.

Action: The Council will monitor the situation regarding rabbits to determine if it is an issue.

19.3 Public Rights of Way – Cllr Henderson

Cllr Henderson reported:

- Residents had made several comments regarding dog fouling on the footpath from Kelvedon Road to the Harvesters.

Action: To be raised with the landowner.

19.4 Road Safety/Highways

Cllr Denney was not present at the meeting.

19.5 Defibrillators

Cllr Middleton reported:

- The defibrillators had been inspected, and there were no issues to report.

20. Community Matters

It was noted that the overgrown land at Salters Meadow had been cut.

21. Date of the Next Meeting

Tuesday 26th August 2025 – 7.30 pm – This meeting would only be held if there were planning applications or important issues to be discussed.

Tuesday 30th September 2025 – Full Council Meeting – 7.30 pm

The Chair closed the meeting at 8.28 pm.

Signed:.....

Date:.....

TOLLESHUNT D'ARCY PARISH COUNCIL
PAYMENTS FOR APPROVAL

Appendix A

July 2025

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail	Amount
UNITY TRUST ACCOUNT					
15.07.2025	D/D	EE	V02365754944	Parish Mobile	£18.59
29.07.2025	Online	Wages		Staff Wages	£528.50
	Online	HMRC		Tax & NI July 2025	£397.84
	Online	Mr L Aldridge		Maintenance - Area near village shop	£50.00
	Online	D W Maintenance	2745	Grounds Maintenance	£240.83
	Online	Maldon District Council	TOL28793001	CPOs Apr - Jun 2025	£311.33
30.07.2025	D/D	Unity Trust Bank		Bank Charges	£6.00
LLOYDS BANK - MULTIPAY CARD					
07.06.2025	D/C	Microsoft	GB-T12502124974	Monthly subscription	£12.36
29.06.2025	D/C	Adobe		Monthly Subscription	£19.97
02.07.2025	D/C	Lloyds Bank		Monthly fee	£3.00
TOTAL					£1,588.42