

**Those present:**

Cllr Smith (Chair)  
Cllr. Denney  
Cllr Evans  
Cllr Ewing  
Cllr Middleton  
Cllr Munson  
Michelle Curtis (Parish Clerk/RFO)

**1. Apologies for Absence**

Apologies were received and accepted from Cllr Henderson.

There were also apologies from District Councillor Thompson.

**2. Declarations of Interest**

There were no declarations of interest disclosed.

**3. County and District Councillors**

There were no County or District Councillors present.

**4. Public Forum**

There were no members of the public present.

**5. Parish Working Group (PWG)**

Steve and Vanessa from the PWG had sent their apologies for the meeting.

Vanessa had emailed asking for an update on the clearance of Salters Meadow. Cllr Ewing reported that he had been unable to make contact with the landowner.

**6. Minutes**

**Resolved:** The Minutes of the Parish Council Annual Statutory Meeting held on 27<sup>th</sup> May 2025 be approved as a true and accurate record of the meeting. Unanimously agreed by those who attended.

The Chair signed the Minutes.

**7. Planning Applications**

**7.1** Application No: 25/00532/TCA PP-14082940

Proposal: T1 - Leylandii Tree - Reduce by up to 10m.

Location: 7 South Street Tolleshunt D'Arcy

**Resolved:** Unanimously agreed to recommend approval of this application.

**7.2** To consider any other planning applications received from Maldon District Council – None received

## 8. Planning Appeal Decisions

- 8.1 Appeal Ref: APP/X1545/W/24/3357187  
Planning Application: FUL/MAL/24/00299  
Location: Land adjacent 86 Tollesbury Road, Tolleshunt D'Arcy  
Appeal Allowed

## 9. Finance

- 9.1 Monthly Financial Report  
Councillors received the Monthly Financial Report as of 31<sup>st</sup> May 2025  
Bank Reconciliation – a Closing balance of £61,531.40  
Expenditure to date – Budget £36,430 – Actual £5,921  
Income to date (including Precept (£25,730) £36,430 – Actual £29,167  
Earmarked Funds – Closing Balance £23,373.85 – Net Transfers £9,800

The Chair and Cllr Middleton signed the Reports.

- 9.2 Payments  
**Resolved:** Unanimously agreed to approve the payments (Appendix A) totalling £3,619.57.

The Chair and Cllr Middleton signed the payment schedule.

## 10. Training

There were no requests for training.

## 11. Maypole

**Resolved:** Unanimously agreed to accept the quotation from Oliver Rhodes for £1200 for repair works to the maypole.

**Action:** The Council is to plan and set aside funds in the budget for the future renovations.

## 12. Recreation Ground

### 12.1 Football Goal Posts

The Chair advised that a contractor had inspected the goal posts and found them to be in very poor condition, suggesting that it would be more cost-effective to purchase new goals.

**Action:** Quotations for new 11-a-side socketed goal posts to be obtained.

### 12.2 Tiptree Heath – Football Pitch

**Resolved:** Unanimously agreed to continue allowing Tiptree Heath to use the football pitch for the 2025-26 season. The pitch fees are to increase to £30 per game.

**Action:** Clerk to notify the football club of the need to purchase a new set of goals and to ask if they would contribute to the cost of the goals.

## 13. Dog Bin – Harvesters

Relocation of the dog bin at the Harvesters – to be deferred to the next meeting.

**14. Post for Speed Indicator Device (SID)**

**Resolved:** Unanimously agreed to accept the quotation from Gamart Engineering for £155 + VAT for a galvanised post for the SID.

**15. Police**

The Police Reports were received and noted.

**16. Community Engagement Officers**

**16.1 CET Report**

The CET for May 2025 was received and noted.

It was noted that during the CETs Patrols in April, there were 16 speeding offences, all on Tollesbury Road, with the highest speeds recorded at 42mph.

**16.2 Tru-Cam Report for 2024/25**

The Tru-Cam Report for 2024/25 was received and noted.

During the 2024/25 Tru-Cam patrols, 135 drivers exceeded the speed limit and were reported to Essex Police; 9 accepted a Conditional Offer, and 124 opted for a Speed Awareness Course.

**17. Administration**

There was no new information to report.

**18. Representative Reports**

**18.1 Burial Ground**

Cllr Henderson was not present at the meeting but requested, via the Chair, that quotations be obtained for the removal of the internal hedge for consideration at the next meeting.

**18.2 Recreation Ground/Pavilion**

Cllr Middleton reported:

- The kitchen cupboard door had been repaired.
- The water heater was due to be installed by the end of the week.
- The manhole cover needs securing down, and the drain cover needs replacing.

**Action:** Cllr Ewing to contact Oliver Rhodes to secure the manhole cover and replace the drain cover.

The Clerk reported that the tree survey report had been circulated to Councillors.

**Action:** Clerk to obtain quotations for all works recommended to be carried out within 6 months.

**Action:** Cllr Evans to prepare and submit the application to Maldon District Council for the tree work as the Recreation Ground is in the conservation area.

The Clerk advised that to include the strimming of the perimeter of the Recreation Ground when needed would be an additional £80.

**Resolved:** Unanimously agreed to accept the quotation from DW Maintenance for £80 to strim the perimeter of the Recreation Ground when needed.

**18.3 Public Rights of Way**

Cllr Henderson was not present at the meeting but had reported via the Chair that there were no issues to report.

**18.4 Road Safety/Highways**

Cllr Denney reported that there were no new issues to report.

**18.5 Village Hall Working Group**

Cllr Evans advised that due to the funding being withdrawn, the Village Hall Working Group has disbanded.

**18.6 Defibrillators**

Cllr Middleton reported that he was due to inspect the defibrillators and would notify the Clerk when this had been done.

**19. Community Matters**

There were no matters raised.

**20. Dates of the Next Meeting**

Tuesday 29<sup>th</sup> July 2025 – 7.30 pm

The Chair closed the meeting at 8.28 pm.

Signed:.....

Date:.....

TOLLESHUNT D'ARCY PARISH COUNCIL  
PAYMENTS FOR APPROVAL

Appendix A

June 2025

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail	Amount
<b>UNITY TRUST ACCOUNT</b>					
28.05.2025	Online	The Sign Shed		Signage - Recreation Gnd Car Park Gate	£17.71
16.06.2025	D/D	EE		Parish Mobile	£18.59
24.06.2025	Online	Wages		Staff Wages	£471.70
	Online	HMRC		Tax & NI June 2025	£345.62
	Online	Mr L Aldridge		Maintenance - Area near village shop	£50.00
	Online	D W Maintenance		Grounds Maintenance, strim back perimeter	£540.83
	Online	M G Howard	1639	Internal Audit 2024/25	£175.00
	Online	Treecology	2395	Tree survey - Recreation Gnd/Burial Gnd	£474.00
	Online	Tolleshunt D'Arcy Village Hall		Grant as agreed at meeting on 07.01.25 Bank	£1,100.00
30.06.2025	D/D	Unity Trust Bank		Charges	£6.00
<b>LLOYDS BANK - MULTIPAY CARD</b>					
07.05.2025	D/C	Microsoft	GB-T12501703743	Monthly subscription	£12.36
22.05.2025	D/C	Amazon		Stationery	£10.99
23.05.2025	Online	Balans		Defibrillator Insurance	£235.29
29.05.2025	D/C	Adobe		Monthly Subscription	£19.97
28.05.2025	D/D	Inisev		Software - Parish Council Website	£18.51
02.06.2025	D/C	Lloyds Bank		Monthly fee	£3.00
<b>TOTAL</b>					<b>£3,619.57</b>

Name: ..... Signed: ..... Date: .....

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