



TOLLESHUNT D'ARCY PARISH COUNCIL



Notice is hereby given that the meeting of Tolleshunt D'Arcy Parish Council will be held on Tuesday 29th April 2025 in the Village Hall, Tollesbury Road, Tolleshunt D'Arcy commencing at 7.00 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

22nd April 2025

Councillors: J Smith (Chairman), J Denney, R Evans, I Ewing, M Henderson,
W Middleton, G Munson

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence.
2. **Declarations of Interest**
To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)
3. **County and District Councillors**
To receive information from County and District Councillors
4. **Public Forum**
Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day. A maximum time of 45 minutes will be allowed.
5. **Parish Working Group**
To receive a verbal update from the Parish Working Group.
6. **Minutes**
To receive and approve the minutes of the Parish Council Meeting held on 25th March 2025

7. Planning Applications

Applications are circulated to all Councillors with the agenda, for study before the meeting. Planning documents are also available for everyone to view on the Maldon District Council website (www.maldon.gov.uk).

- 7.1** Application No: 25/00207/OUTM PP-13828626
Proposal: Outline application with all matters reserved except for access for up to 26 dwellings (C3)
Location: Land West Of St Nicholas Churchyard Beckingham Road Tolleshunt D'Arcy
- 7.2** Application No: 25/00179/TCA PP-13669221
Proposal: T1 - Holly Tree - Crown reduction and lateral reduction (from nearby buildings) by 1m, T2 - Magnolia Tree - Lateral reduction (from nearby buildings) by 1m, T3 - Beech Tree - Fell, T4 – Cherry Tree - Fell, T5 - Apple Tree - Fell , T6 - Large shrubs – Reduced by1m.
Location: Darcy House 1 South Street Tolleshunt D'Arcy
- 7.3** Application No: 25/00362/FUL PP-13891675
Proposal: Change of use from residential garage store to Class E (for hairdressing business)
Location: Land At 1 Oxley Cottage 1 Oxley Hill Tolleshunt D'arcy
- 7.4** To consider any other planning applications received from Maldon District Council

8. Planning Decisions

To receive notification from Maldon District Council of Planning Decision

- 8.1** 25/00172/WTPO - The Old Rectory Church Street - Approved

9. Finance

- 9.1** To receive and approve the Monthly Financial Report as at 31st March 2025

- 9.2** To receive and approve payments

10. Asset Register

To carry out a review of the Asset Register

11. Risk Management

To carry out a review of the Risk Management Document

12. Gifts & Hospitality

Councillors to confirm whether they have received and gifts or hospitality during the 2024/25 financial year

13. Training

To consider any requests for training.

14. Recreation Ground/Pavilion

- 14.1** To consider the quotation to cut back the overgrown vegetation to the ditch

- 14.2** To approve the expenditure for a replacement water heater in the Pavilion.

- 14.3** To consider the proposal from Blackwater Gymnastics to apply for funding to improve the facilities at the Recreation Ground/Pavilion
- 14.4** To review the Risk Assessment for the Village Fete to be held on 7th June 2025
- 15. Maypole**
To consider the quotation for repair works to the Maypole
- 16. Police**
To receive the Police Reports (confidential)
- 17. Community Engagement Officers**
- 17.1** To receive the CET Report for March 2025
- 17.2** To review and approve the Service Level Agreement for 2025/26
- 18. Administration**
To receive information from the Clerk – update on current and ongoing matters
- 19. Representative Reports**
To receive a verbal update from Parish Council Representatives
- 19.1** Burial Ground – Cllr Henderson
- 19.2** Recreation Ground/Pavilion – Cllr Middleton
- 19.3** Public Rights of Way – Cllr Henderson
- 19.4** Road Safety/Highways – Cllr Denney
- 19.5** Village Hall Working Group – Cllr Evans
- 20. Community Matters**
To receive information only or note future agenda items
- 21. Dates of the Next Meeting**
Tuesday 13th May 2025 – Annual Statutory Meeting – 7.30 pm

Chairman: John Smith - 07505 008891

Clerk: Michelle Curtis

Address: PO Box 13205, Maldon, Essex CM9 9FU

Tel: 07483 325853 **Email:** clerk@tolleshunt-darcyparishcouncil.gov.uk

Website: www.tolleshunt-darcyparishcouncil.gov.uk



Town and Country Planning Act 1990
Weekly List Of Decisions
Week Ending 17th April 2025

25/00172/WTPO Tolleshunt D'Arcy
(TPO 07/12) T1- Holly - Height reduction by 1.5m, T7 - Oak - Crown reduction by 1.5m, T17, T18, T19, T20 - Yew Trees - Crown reduction by 1.5m
The Old Rectory Church Street Tolleshunt D'Arcy Maldon
(UPRN - 100091257882)
Mr Nigel Filer

APPROVE subject to the following conditions:-

1 **CONDITION**

The works hereby permitted shall be carried out in accordance with the British Standard Recommendations for Tree Works (BS3998:2010).

REASON

In order to safeguard the health and appearance of the tree.

2 **CONDITION**

The works hereby permitted shall be carried out within 2 years from the date of this permission.

REASON

To ensure that the works are carried out whilst they are still relevant to the condition of the tree.

INFORMATIVE

The applicant is advised that whilst consent is hereby granted to carry out works to the tree subject to a Tree Preservation Order from the Local Planning Authority, it is considered that this tree may offer wildlife habitat value. The applicant is advised that it is an offence to disturb, kill or injure protected species and their associated breeding site/s and/or resting place/s under the Wildlife and Countryside Act 1981 and The Conservation of Habitats and Species Regulations 2017. Should a protected species be found during the course of the works, the applicant should stop work and contact Natural England for further advice.

Officer: Charlie Mumford
Dated : 16/04/2025

**Bank Reconciliation Statement as at 31/03/2025
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Trust Bank	28/02/2025		14,249.68
Unity Trust Instant Access Acc	28/02/2025		23,918.22
			<u>38,167.90</u>
 <u>Unpresented Payments (Minus)</u>			<u>Amount</u>
25/03/2025 ONLINE HMRC		336.49	
			<u>336.49</u>
			37,831.41
 <u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			37,831.41
		Balance per Cash Book is :-	37,831.41
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Elections	71.75		71.75
321 EMR Parish Improvements	905.78	2,000.00	2,905.78
322 EMR Recreation Ground	1,800.65	2,307.27	4,107.92
323 Unallocated	169.57		169.57
324 EMR Burial Ground	1,303.83		1,303.83
325 EMR Maypole	515.00		515.00
326 EMR Speed Reduction	4,500.00		4,500.00
	<u>9,266.58</u>	<u>4,307.27</u>	<u>13,573.85</u>

Detailed Receipts & Payments by Budget Heading 31/03/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	24,766	24,763	(3)			100.0%	
1090 Interest Received	630	249	(381)			253.0%	
1100 Grants & Donation Received	300	0	(300)			0.0%	
1990 Other Income	2,984	0	(2,984)			0.0%	
Income :- Receipts	<u>28,680</u>	<u>25,012</u>	<u>(3,668)</u>			114.7%	<u>0</u>
Net Receipts	<u>28,680</u>	<u>25,012</u>	<u>(3,668)</u>				
<u>110 Administration</u>							
██████████	████	████	████		████	████	
██████████	██	██	██		██	██	
██████████	████	████	████		████	████	
4070 Payroll Processing	82	80	(2)		(2)	102.5%	
4080 Training	120	300	180		180	40.0%	
4090 Bank Charges	107	108	1		1	99.4%	
4100 Audit Fees	385	400	15		15	96.3%	
4120 Subscriptions & Memberships	979	1,100	121		121	89.0%	
4130 Insurance	1,942	1,900	(42)		(42)	102.2%	
4140 Stationery	39	0	(39)		(39)	0.0%	
4160 Telephone & Broadband	182	173	(9)		(9)	105.3%	
4170 Website	1,538	350	(1,188)		(1,188)	439.3%	
4180 Office Equipment	0	50	50		50	0.0%	
4190 Office Allowance	312	312	0		0	100.0%	
4200 Grants & Donations Paid	58	500	442		442	11.6%	
4230 CPOs	764	1,100	336		336	69.5%	
4500 Hall Hire	1,050	500	(550)		(550)	210.0%	
4990 Sundries	215	200	(15)		(15)	107.3%	
Administration :- Indirect Payments	<u>16,548</u>	<u>15,897</u>	<u>(651)</u>	<u>0</u>	<u>(651)</u>	104.1%	<u>0</u>
Net Payments	<u>(16,548)</u>	<u>(15,897)</u>	<u>651</u>				
<u>130 Amenities</u>							
4300 Defibrillator	235	400	165		165	58.8%	
4310 Grass/Hedge/Tree cutting	4,175	3,400	(775)		(775)	122.8%	
4370 Maintenance	102	0	(102)		(102)	0.0%	
Amenities :- Indirect Payments	<u>4,513</u>	<u>3,800</u>	<u>(713)</u>	<u>0</u>	<u>(713)</u>	118.8%	<u>0</u>
Net Payments	<u>(4,513)</u>	<u>(3,800)</u>	<u>713</u>				

Detailed Receipts & Payments by Budget Heading 31/03/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>135 Burial Ground</u>							
1350 Burial Ground Income	2,016	2,000	(16)			100.8%	
Burial Ground :- Receipts	2,016	2,000	(16)			100.8%	0
4360 Water	102	90	(12)		(12)	113.1%	
4370 Maintenance	0	50	50		50	0.0%	
Burial Ground :- Indirect Payments	102	140	38	0	38	72.7%	0
Net Receipts over Payments	1,914	1,860	(54)				
<u>140 Pavilion</u>							
1550 Pavilion Rental Income	7,350	7,200	(150)			102.1%	
1560 Utilities Contribution	2,468	0	(2,468)			0.0%	
Pavilion :- Receipts	9,818	7,200	(2,618)			136.4%	0
4360 Water	45	240	195		195	18.8%	
4370 Maintenance	2,141	1,000	(1,141)		(1,141)	214.1%	
4400 Electricity	1,918	600	(1,318)		(1,318)	319.6%	
Pavilion :- Indirect Payments	4,103	1,840	(2,263)	0	(2,263)	223.0%	0
Net Receipts over Payments	5,715	5,360	(355)				
<u>145 Rec Ground</u>							
1450 Pitch Fees	175	250	75			70.0%	
Rec Ground :- Receipts	175	250	75			70.0%	0
4370 Maintenance	65	500	435		435	13.0%	
4550 Play Equipment	0	1,200	1,200		1,200	0.0%	
Rec Ground :- Indirect Payments	65	1,700	1,635	0	1,635	3.8%	0
Net Receipts over Payments	110	(1,450)	(1,560)				
<u>155 Streetlighting</u>							
4370 Maintenance	299	100	(199)		(199)	299.1%	
Streetlighting :- Indirect Payments	299	100	(199)	0	(199)	299.1%	0
Net Payments	(299)	(100)	199				
<u>160 Projects</u>							
4610 Parish Improvements	0	2,000	2,000		2,000	0.0%	
4620 Rec Ground	6,679	8,985	2,306		2,306	74.3%	6,679
Projects :- Indirect Payments	6,679	10,985	4,306	0	4,306	60.8%	6,679
Net Payments	(6,679)	(10,985)	(4,306)				
6000 plus Transfer from EMR	6,679	0	(6,679)				
Movement to/(from) Gen Reserve	0	(10,985)	(10,985)				

Detailed Receipts & Payments by Budget Heading 31/03/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>999 VAT Data</u>							
115 VAT on Receipts	2,003	0	(2,003)			0.0%	
VAT Data :- Receipts	<u>2,003</u>	<u>0</u>	<u>(2,003)</u>				<u>0</u>
515 VAT on Payments	2,559	0	(2,559)		(2,559)	0.0%	
VAT Data :- Indirect Payments	<u>2,559</u>	<u>0</u>	<u>(2,559)</u>	<u>0</u>	<u>(2,559)</u>		<u>0</u>
Net Receipts over Payments	<u>(556)</u>	<u>0</u>	<u>556</u>				
Grand Totals:- Receipts	42,692	34,462	(8,230)			123.9%	
Payments	34,868	34,462	(406)	0	(406)	101.2%	
Net Receipts over Payments	<u>7,825</u>	<u>0</u>	<u>(7,825)</u>				
plus Transfer from EMR	6,679	0	(6,679)				
Movement to/(from) Gen Reserve	<u>14,504</u>	<u>0</u>	<u>(14,504)</u>				

Community Engagement Tolleshunt Darcy

[View in Power BI](#) ↗





Speed Enforcement

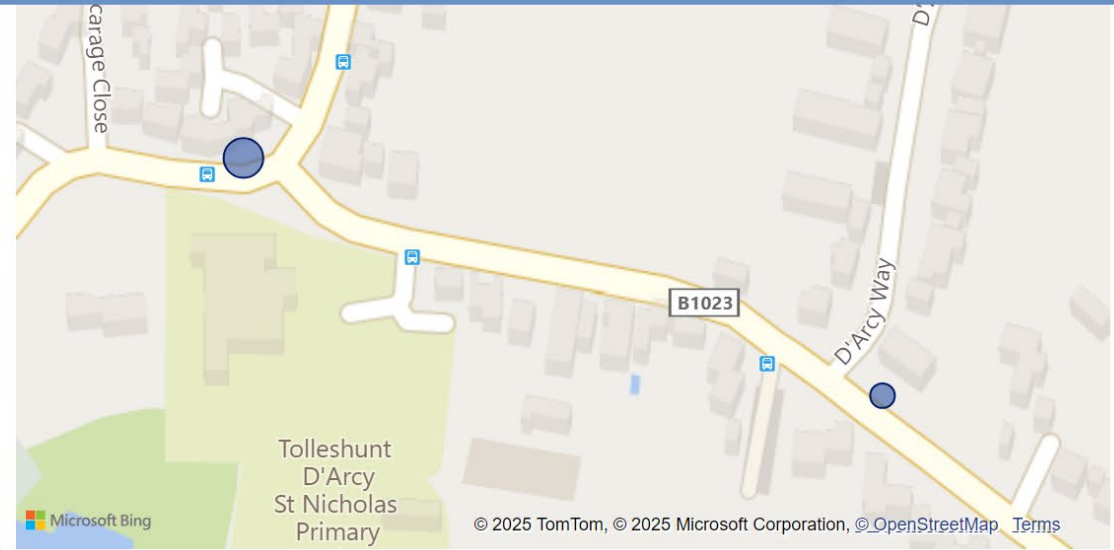
Tolleshunt D'arcy Parish Council

Filter Date

01/03/2025

25/03/2025

Patrol Location



Number of Patrols

4

Captures

14

Highest Speed Recorded

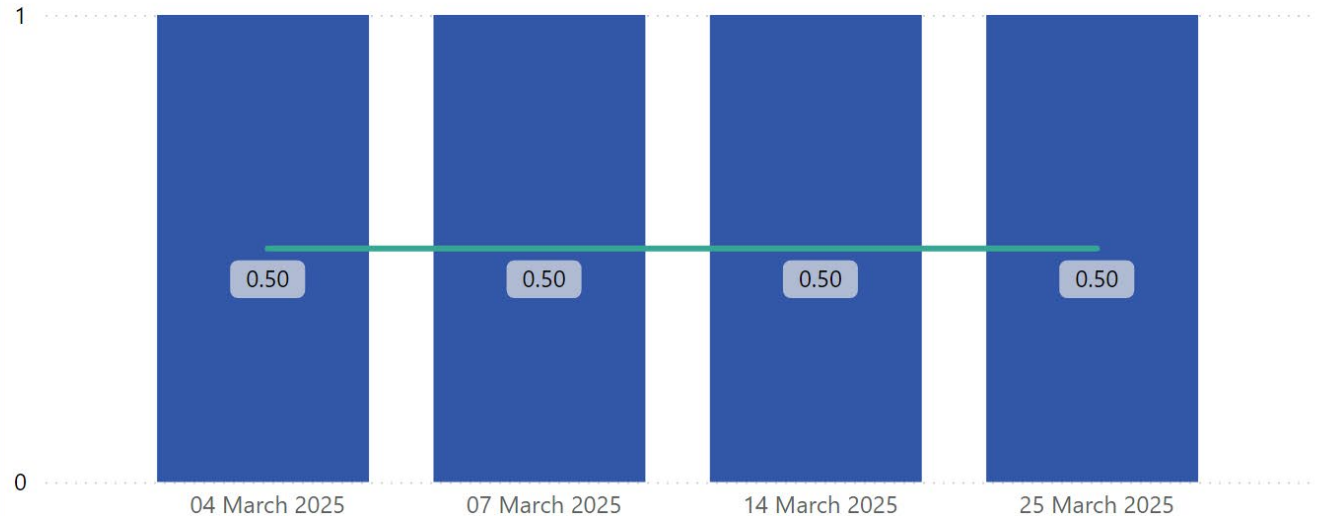
49

Speeds recorded in area

Site Name	Number of Patrols	Number of Captures	Highest Speed Recorded	Speed Limit
KELVEDON ROAD, NEAR J/W SOUTH STREET	3	3	49	40
TOLLESBURY ROAD, NEAR TO J/W D'ARCY WAY	1	11	40	30
Total	4	14	49	

Dates of Visits and How Long

● AM ● Duration in Hours





Speed Enforcement

Tolleshunt D'arcy Parish Council

Speeds Patrol Detail

Date filters effect this visual

Site Code	Site Name	Start Time	Date	Duration (hh:mm)
T496/LCT228	KELVEDON ROAD, NEAR J/W SOUTH STREET	09:15 AM	04 March 2025	0:30
M060/LCT512	TOLLESBURY ROAD, NEAR TO J/W D'ARCY WAY	11:25 AM	07 March 2025	0:30
T496/LCT228	KELVEDON ROAD, NEAR J/W SOUTH STREET	10:40 AM	14 March 2025	0:30
T496/LCT228	KELVEDON ROAD, NEAR J/W SOUTH STREET	11:30 AM	25 March 2025	0:30