

Those present:

Cllr Smith (Chair)
Cllr Evans
Cllr Ewing
Cllr Henderson
Cllr Middleton
Cllr Munson
District Councillor Thompson
Michelle Curtis (Parish Clerk/RFO)
Steve Howard and Vanessa Reeve – Parish Working Group

1. Apologies for Absence

Apologies were received and accepted from Cllr Denney.

2. Declarations of Interest

There were no declarations of interest disclosed.

3. County and District Councillors

Councillor Thompson reported that following the recent government consultation, the housing numbers for the Maldon District had increased to 590 per year. This means there is no longer a 5-year land supply for the district.

4. Public Forum

There were no members of the public present.

5. Parish Working Group (PWG)

Steve reported:

- A resident has raised a question regarding the condition of the frontage of the village shop. It has been five months since the issue was raised. The shop owners have made some repairs to make it safe, but it looks unattractive. Steve agreed to discuss this matter with the Maldon District Council's Conservation Officer.
- A resident in the 60mph speed limit section of Maldon Road has asked whether extending the 40mph past the properties on that section of road would be possible.
The Chair advised that this process was lengthy, but Essex County Council (ECC) could be contacted.
Action: Clerk to write to ECC.
- There is a drain on Church Street, which has been covered in tarmac. It is believed the drain was covered when the Ride Essex event occurred earlier in the year. It has been reported on the ECC website that ECC is chasing a third party.
Action: Steve to forward the information to the Clerk, who will then ask Cllr Durham to take this up with ECC on behalf of the Parish Council.

Cllr Middleton advised that a drain on North Road required attention.

Action: Clerk to forward the information to Cllr Durham.

Vanessa reported:

- A resident had raised the overgrown tree on the path between Church Street and Festival Gardens. The branches are low and are obstructing the path.
Action: Clerk to write to the resident who lives next to the path, to ask that they take necessary action to deal with the tree.

6. Minutes

Resolved: The Minutes of the Parish Council Meeting held on 7th January 2025 be approved as a true and accurate record of the meeting. Unanimously agreed by those who attended.

The Chair signed the Minutes.

7. Planning Applications

7.1 Application No: 25/00004/TCA PP-13672841

Proposal: T1 Sycamore & G1 Leyland Cypress - Fell and grind stump

Location: 25 Chapel Road Tolleshunt D'Arcy

Resolved: Unanimously agreed that the Parish Council objects to the felling of T2 Sycamore. The Parish Council recommends that the tree be pruned/maintained.

7.2 To consider any other planning applications received from Maldon District Council – None received.

8. Planning Decisions

8.1 24/00755/HOUSE - Oxley Cottage 1 Oxley Hill – Refused

9. Planning Appeals

9.1 Appeal Ref: APP/X1545/W/24/3357187

Application Ref: 24/00299/FUL PP-12930515

Proposal: Erection of 5 dwellings and associated access road, parking and landscaping

Site Address: Land Adjacent 86 Tollesbury Road Tolleshunt D'Arcy Essex

10. Finance

10.1 Monthly Financial Report

Councillors received the Monthly Financial Report as of 31st December 2024.

Bank Reconciliation – a Closing balance of £41,495.73

Expenditure to date – Budget £34,462 – Actual £23,782

Income to date (including Precept (£24,766) £34,462 – Actual £35,271

Earmarked Funds – Closing Balance £16,868.85 – Net Transfers £7,602.27

The Clerk reported:

- £158.13 bank interest received from the Unity Trust Bank Instant Access Account.

The Chair and Cllr Middleton signed the Reports.

10.2 Payments

Resolved: Unanimously agreed to approve the payments (Appendix A) totalling £2,199.92.

11. Training

There were no requests for training.

12. Recreation Ground

Councillors considered the Fete Committee's request to use the Recreation Ground on 7th June 2025 for the Village Fete.

Resolved: Unanimously agreed for the Village Fete to be held on the Recreation Ground on 7th June 2025, subject to a risk assessment. The risk assessment needs to be submitted for consideration by the Full Council at the meeting on 29th April 2025.

13. Speed Device Indicator (SDI)

Action: Cllr Denney to submit a proposal to the Full Council for consideration.

14. Police

The Police Reports were received and noted.

15. Community Engagement Officers

The CET Report for December 2024 was received and noted.

It was noted that during the CETs Patrols in December, there were 8 speeding offences, 2 on Kelvedon Road and 6 on Tollesbury Road, with the highest speed recorded at 51mph on Kelvedon Road.

16. Administration

No new information to report.

17. Representative Reports

17.1 Burial Ground – Cllr Henderson

Cllr Henderson advised there were no new issues to report.

17.2 Recreation Ground/Pavilion – Cllr Middleton

Cllr Middleton advised there were no new issues to report.

It was reported that the football goal needed to be treated and repainted.

Action: Clerk to obtain quotations for the works to the goalposts.

17.3 Public Rights of Way – Cllr Henderson

Cllr Henderson reported:

- Residents had advised her that a farmer had erected a gate on a footpath. It was confirmed that access was still viable, so no action was required.

17.4 Road Safety/Highways – Cllr Denney

There was no update as Cllr Denney was not present at the meeting.

17.5 Village Hall Working Group – Cllr Evans

Cllr Evans reported that there was no new information to report.

18. Community Matters

There were no matters raised.

19. Dates of the Next Meeting

Tuesday 25th February 2025 – Full Council Meeting – 7.30 pm

The Chair closed the meeting at 8.00 pm.

TOLLESHUNT D'ARCY PARISH COUNCIL
 PAYMENTS FOR APPROVAL

Appendix A

28th January 2025

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail	Amount
UNITY TRUST ACCOUNT					
08.01.2025	Online	Ebay - Michelle Curtis		Water Heater - Pavilion	£44.00
15.01.2025	D/D	EE	V02304801453	Parish Mobile	£17.47
28.01.2025	Online	Wages		Staff wages	£471.30
	Online	Mr L Aldridge		Maintenance - Area near village shop - Jan	£50.00
	Online	HMRC		Tax & NI January 2025	£297.20
	Online	HSG Security	INV-18438	Installation of security system	£699.60
	Online	Maldon District Council	TOL28792031	Community Engagement Team - Oct - Dec 24	£305.78
	Online	Alpha Fire Alarms	19001	Repairs - Fire Alarm Pavilion	£241.20
LLOYDS BANK - MULTIPAY CARD					
05.12.2024	D/C	Easyspace		Website Software	£9.96
07.12.2024	D/C	Microsoft	G069146090	Monthly subscription	£12.36
17.12.2024	D/C	WordPress		Website Software	£28.08
28.12.2024	D/C	Adobe	IEN2024068631777	Monthly subscription	£19.97
02.01.2025	D/C	Lloyds Bank		Monthly fee	£3.00
TOTAL					£2,199.92

Signed: _____

Date: _____

Signed: _____

Date: _____