



## TOLLESHUNT D'ARCY PARISH COUNCIL



Notice is hereby given that the meeting of Tolleshunt D'Arcy Parish Council will be held on Tuesday 7<sup>th</sup> January 2025 in the Village Hall, Tollesbury Road, Tolleshunt D'Arcy commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

*M. Curtis*

Michelle Curtis – Clerk to the Council

31<sup>st</sup> December 2024

Councillors: J Smith (Chairman), J Denney, R Evans, I Ewing, M Henderson,  
W Middleton, G Munson

## A G E N D A

1. **Apologies for Absence**  
To receive apologies for absence.
2. **Declarations of Interest**  
To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)
3. **County and District Councillors**  
To receive information from County and District Councillors
4. **Public Forum**  
Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day. A maximum time of 15 minutes will be allowed.
5. **Parish Working Group**  
To receive a verbal update from the Parish Working Group.
6. **Minutes**  
To receive and approve the minutes of the Parish Council Meeting held on 26<sup>th</sup> November 2024.

## **7. Planning Applications**

Applications are circulated to all Councillors with the agenda, for study before the meeting. Planning documents are also available for everyone to view on the Maldon District Council website ([www.maldon.gov.uk](http://www.maldon.gov.uk)).

**7.1** Application No: 24/00920/WTPO PP-13594890  
Proposal: (TPO 07/12) T21 - Scots Pine - Retrospective felling of fallen tree  
Location: The Old Rectory Church Street Tolleshunt D'Arcy

**7.2** To consider any other planning applications received from Maldon District Council

## **8. Planning Decisions**

**8.1** WTPO/MAL/24/00853 - Church House Church Street – Refused

## **9. Finance**

**9.1** To receive and approve the Monthly Financial Report as at 30<sup>th</sup> November 2024.

**9.2** To receive and approve payments

## **10. Grant Request**

To consider the request from the Village Hall Management Committee for a grant towards the running costs of the Village Hall

## **11. Budget/Precept 2025/26**

To agree the proposed Budget/Precept for 2025/26

## **12. Policies and Procedures**

To review the following policies and procedures:

**12.1** Health and Safety Policy

**12.2** Co-option Policy

**12.3** Freedom of Information Act

**12.4** Publication Policy

**12.5** Document and Data Retention Policy

## **13. Training**

To consider any requests for training.

## **14. Pavilion**

**14.1** To ratify the approved amendments to the Tenancy Agreement between Blackwater Gymnastics and Tolleshunt D'Arcy Parish Council

**14.2** To ratify the decision to accept the quotation from SV Electrics to install a new heating system in the Pavilion

## **15. Police**

To receive the Police Reports (confidential)

## **16. Community Engagement Officers**

To receive the CET Report for November 2024

## **17. Administration**

To receive information from the Clerk – update on current and ongoing matters

**18. Representative Reports**

To receive a verbal update from Parish Council Representatives

**18.1** Burial Ground – Cllr Henderson

**18.2** Recreation Ground/Pavilion – Cllr Middleton

**18.3** Public Rights of Way – Cllr Henderson

**18.4** Road Safety/Highways – Cllr Denney

**18.5** Village Hall Working Group – Cllr Evans

**19. Community Matters**

To receive information only or note future agenda items

**20. Dates of the Next Meeting**

Tuesday 28<sup>th</sup> January 2025 – Full Council Meeting – 7.30 pm

**Chairman:** John Smith - 07505 008891

**Clerk:** Michelle Curtis

**Address:** PO Box 13205, Maldon, Essex CM9 9FU

**Tel:** 07483 325853 **Email:** [clerk@tolleshuntarcyparishcouncil.gov.uk](mailto:clerk@tolleshuntarcyparishcouncil.gov.uk)

**Website:** [www.tolleshuntarcyparishcouncil.gov.uk](http://www.tolleshuntarcyparishcouncil.gov.uk)

## MALDON DISTRICT COUNCIL

Princes Road, Maldon, Essex CM9 5DL  
Telephone: MALDON (01621) 854477

### TOWN AND COUNTRY PLANNING ACT 1990

#### REFUSAL OF PERMISSION TO CARRY OUT WORK TO PRESERVED TREE(S)

**APPLICATION REFERENCE:** WTPO/MAL/24/00853

**PROPOSAL SUMMARY**

(TPO 02/87) T1 - Ash - Fell

**LOCATION**

Church House Church Street Tolleshunt D'Arcy Maldon  
(UPRN - 100091257880)

**NAME OF APPLICANT:**  
Mrs Christine Dorman

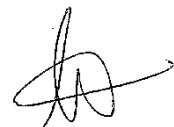
**NAME AND ADDRESS OF AGENT:**  
Mr Gordon Dewdney  
6 Valley View  
Stanstead  
Sudbury  
Suffolk  
CO10 9AR  
United Kingdom

**DECISION DATE** 19 December 2024

In pursuance of the powers exercised as Local Planning Authority this Council having considered your application to carry out the works as described in your application dated **30.10.2024** do hereby give notice of their decision to:

## REFUSE CONSENT

for the said works for the following reasons:



MATTHEW WINSLOW BSc. (Hons.) MSc. MRTPI  
ASSISTANT DIRECTOR: PLANNING AND IMPLEMENTATION - SERVICE DELIVERY

**IMPORTANT: PLEASE REFER TO THE NOTES ATTACHED TO THIS DOCUMENT**

**WTPO/MAL/24/00853**

**(TPO 02/87) T1 - Ash - Fell**

**Church House Church Street Tolleshunt D'Arcy Maldon**

**REASON FOR REFUSAL**

There is not sufficient evidence submitted with the application to prove the basal bark necrosis and decay of the tree and from the Council's Tree Consultant's assessment position, the tree appeared to show no decline at the crown. The detailed lean of the tree is historic and therefore is not a consideration in regard to this proposal. It is noted that a crown reduction of 3 metres would in this case be a more suitable alternative unless further evidence for felling were submitted in the future.

**IMPORTANT: PLEASE REFER TO THE NOTES ATTACHED TO THIS DOCUMENT**

**NOTES:**

**Your Right of Appeal**

If you disagree with the decision of the Local Planning Authority to refuse permission, you can appeal to the Secretary of State. If you want to appeal, you must do so within 28 days from receipt of this notice, using a form that you can get from:

The Environment Appeals Team  
Trees and Hedges  
Room 4/04 Kite Wing  
Temple Quay House  
2 The Square  
Temple Quay  
Bristol  
BS1 6PN

Telephone: 0117 372 8812

E-mail: [environment.appeals@pins.gsi.gov.uk](mailto:environment.appeals@pins.gsi.gov.uk)

<http://www.planningportal.gov.uk/planning/appeals/otherappealscasework/treepreservation>

Date: 30/12/2024

Tolleshunt Darcy Parish Council

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Time: 13:59

**Bank Reconciliation Statement as at 30/11/2024  
for Cashbook 1 - Current Bank A/c**

User: MICHELLE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Trust Bank	30/11/2024		16,939.87
Unity Trust Instant Access Acc	30/11/2024		23,610.45
			40,550.32
 <u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			40,550.32
 <u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			40,550.32
		<b>Balance per Cash Book is :-</b>	<b>40,550.32</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

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<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Elections	71.75		71.75
321 EMR Parish Improvements	905.78	2,000.00	2,905.78
322 EMR Recreation Ground	1,800.65	5,602.27	7,402.92
323 Unallocated	169.57		169.57
324 EMR Burial Ground	1,303.83		1,303.83
325 EMR Maypole	515.00		515.00
326 EMR Speed Reduction	4,500.00		4,500.00
	<u>9,266.58</u>	<u>7,602.27</u>	<u>16,868.85</u>

## Detailed Receipts &amp; Payments by Budget Heading 30/11/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	24,766	24,763	(3)			100.0%	
1090 Interest Received	322	249	(73)			129.4%	
1100 Grants & Donation Received	300	0	(300)			0.0%	
1990 Other Income	34	0	(34)			0.0%	
Income :- Receipts	<u>25,423</u>	<u>25,012</u>	<u>(411)</u>			101.6%	<u>0</u>
Net Receipts	<u>25,423</u>	<u>25,012</u>	<u>(411)</u>				
<u>110 Administration</u>							
██████████	████	████	████		████	████	
██████████	██	██	██		██	██	
██████████	████	████	████		████	████	
4070 Payroll Processing	82	80	(2)		(2)	102.5%	
4080 Training	120	300	180		180	40.0%	
4090 Bank Charges	71	108	37		37	66.1%	
4100 Audit Fees	385	400	15		15	96.3%	
4120 Subscriptions & Memberships	821	1,100	279		279	74.6%	
4130 Insurance	1,942	1,900	(42)		(42)	102.2%	
4140 Stationery	18	0	(18)		(18)	0.0%	
4160 Telephone & Broadband	124	173	49		49	71.7%	
4170 Website	1,482	350	(1,132)		(1,132)	423.3%	
4180 Office Equipment	0	50	50		50	0.0%	
4190 Office Allowance	208	312	104		104	66.7%	
4200 Grants & Donations Paid	30	500	470		470	6.0%	
4230 CPOs	510	1,100	590		590	46.3%	
4500 Hall Hire	1,050	500	(550)		(550)	210.0%	
4990 Sundries	35	200	165		165	17.5%	
Administration :- Indirect Payments	<u>12,303</u>	<u>15,897</u>	<u>3,594</u>	<u>0</u>	<u>3,594</u>	77.4%	<u>0</u>
Net Payments	<u>(12,303)</u>	<u>(15,897)</u>	<u>(3,594)</u>				
<u>130 Amenities</u>							
4300 Defibrillator	235	400	165		165	58.8%	
4310 Grass/Hedge/Tree cutting	2,977	3,400	423		423	87.5%	
4370 Maintenance	102	0	(102)		(102)	0.0%	
Amenities :- Indirect Payments	<u>3,314</u>	<u>3,800</u>	<u>486</u>	<u>0</u>	<u>486</u>	87.2%	<u>0</u>
Net Payments	<u>(3,314)</u>	<u>(3,800)</u>	<u>(486)</u>				

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## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>135 Burial Ground</u>							
1350 Burial Ground Income	144	2,000	1,856			7.2%	
Burial Ground :- Receipts	144	2,000	1,856			7.2%	0
4360 Water	102	90	(12)		(12)	113.1%	
4370 Maintenance	0	50	50		50	0.0%	
Burial Ground :- Indirect Payments	102	140	38	0	38	72.7%	0
Net Receipts over Payments	42	1,860	1,818				
<u>140 Pavilion</u>							
1550 Pavilion Rental Income	4,200	7,200	3,000			58.3%	
1560 Utilities Contribution	1,718	0	(1,718)			0.0%	
Pavilion :- Receipts	5,918	7,200	1,282			82.2%	0
4360 Water	45	240	195		195	18.8%	
4370 Maintenance	873	1,000	128		128	87.3%	
4400 Electricity	1,116	600	(516)		(516)	186.0%	
Pavilion :- Indirect Payments	2,034	1,840	(194)	0	(194)	110.5%	0
Net Receipts over Payments	3,885	5,360	1,475				
<u>145 Rec Ground</u>							
1450 Pitch Fees	100	250	150			40.0%	
Rec Ground :- Receipts	100	250	150			40.0%	0
4370 Maintenance	65	500	435		435	13.0%	
4550 Play Equipment	0	1,200	1,200		1,200	0.0%	
Rec Ground :- Indirect Payments	65	1,700	1,635	0	1,635	3.8%	0
Net Receipts over Payments	35	(1,450)	(1,485)				
<u>155 Streetlighting</u>							
4370 Maintenance	299	100	(199)		(199)	299.1%	
Streetlighting :- Indirect Payments	299	100	(199)	0	(199)	299.1%	0
Net Payments	(299)	(100)	199				
<u>160 Projects</u>							
4610 Parish Improvements	0	2,000	2,000		2,000	0.0%	
4620 Rec Ground	3,384	8,985	5,601		5,601	37.7%	3,384
Projects :- Indirect Payments	3,384	10,985	7,601	0	7,601	30.8%	3,384
Net Payments	(3,384)	(10,985)	(7,601)				
6000 plus Transfer from EMR	3,384						
Movement to/(from) Gen Reserve	0						

## Detailed Receipts &amp; Payments by Budget Heading 30/11/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>999 VAT Data</u>							
115 VAT on Receipts	2,003	0	(2,003)			0.0%	
VAT Data :- Receipts	<u>2,003</u>	<u>0</u>	<u>(2,003)</u>				<u>0</u>
515 VAT on Payments	1,543	0	(1,543)		(1,543)	0.0%	
VAT Data :- Indirect Payments	<u>1,543</u>	<u>0</u>	<u>(1,543)</u>	<u>0</u>	<u>(1,543)</u>		<u>0</u>
Net Receipts over Payments	<u>460</u>	<u>0</u>	<u>(460)</u>				
Grand Totals:- Receipts	33,588	34,462	874			97.5%	
Payments	23,044	34,462	11,418	0	11,418	66.9%	
Net Receipts over Payments	<u>10,544</u>	<u>0</u>	<u>(10,544)</u>				
plus Transfer from EMR	3,384						
Movement to/(from) Gen Reserve	<u>13,928</u>						



Charity Number- 301424

Mr J Smith  
Chairman  
Tolleshunt D'Arcy Parish Council

Tolleshunt D'Arcy Village Hall  
25, Tollesbury Road  
Tolleshunt D'Arcy  
Essex  
CM9 8UB

27/12/2024

Dear John,

When the current Trustees took over the management of the Village Hall, the Parish Council generously awarded the Village Hall a grant of £2.000 per Annum for a period of 5 years. That has now expired.

This was acknowledged, by yourself, as a recognition that the hall had not had sufficient spent on its maintenance and a considerable sum would be needed to be spent on both infrastructure, contents and decoration to bring it up to an acceptable standard.

The Trust has managed to improve the Hall considerably but there is still a tremendous amount to do. In the last six years the costs have risen sharply and revenues have fallen due to the cost-of-living crisis. Whilst we have raised some money towards renovations, we need to keep a reserve as grant funders often want matched funding. We also wish to make further improvements and renovations to make the hall as attractive as possible to encourage future lettings.

We hope you, and the other members of the Parish Council, see the Village Hall as a valuable asset to the village that parishioners will wish to use into the future. We therefore request that you consider reinstating the grant for a further five years increased by inflation. (£2,550 p.a.) (The BoE inflation rate calculator gives a figure of 27.5% for the period 2018-2024)

We look forward to hearing a positive reply.

Yours sincerely

Robert Morgan

Chairman, Tolleshunt D'Arcy Village Hall Trust



**SV ELECTRICS LIMITED**  
 4 Oxley Hill  
 Tolleshunt D'arcy  
 Maldon  
 Essex CM9 8ES  
 sv.electrics@yahoo.co.uk  
 07894166697 / 07590437605  
 VAT: 238654579

**SILVIA RICK**  
**BLACKWATER GYMNASTICS**

**ESTIMATE 2324**  
 31 October 2024

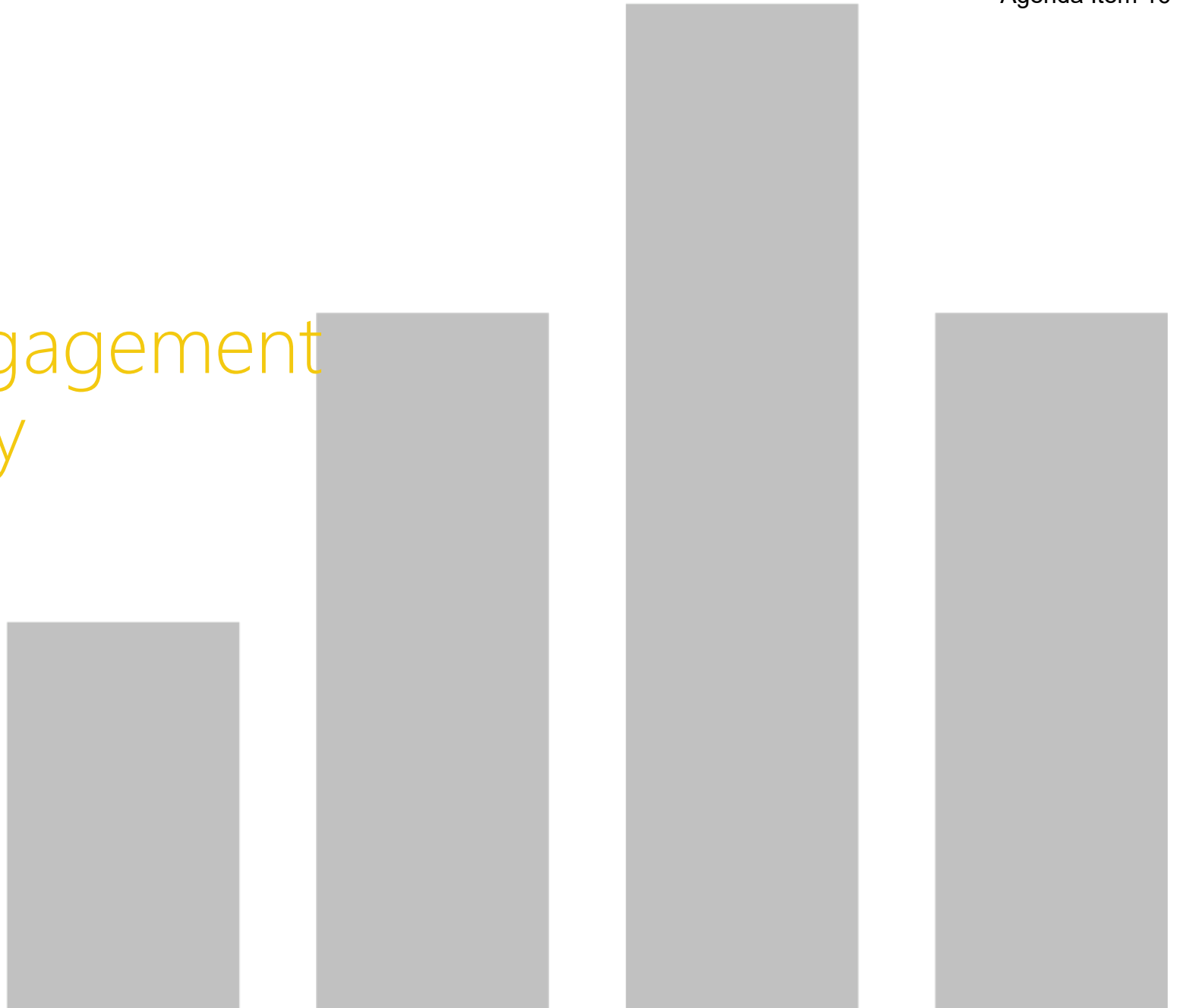
Quantity	Details	Unit Price (£)	VAT	Net Subtotal (£)
1	Electrical work to be carried out to Darcy Gymnasium.  -Supply and fit 2no high level heaters on wall mounted brackets to either end of main hall. 60m2 room size. (Draper 230v Electrics space heater 2.8kw)  -Supply and fit 1no wall mounted blow heater to entrance lobby. 6m2 (3kw air curtain)  -Supply and fit 1no kick plate heater to kitchen. 8m2 (2kw plinth heater)  -Supply and fit 2no heaters high level to 2no changing rooms. 15m2 (3kw air curtain)	2,250.00	20%	2,250.00
1	Install 6no Wifi controlled sockets to each heater.  For this to work it required internet to the property.	300.00	20%	300.00
1	Recommend full EICR to property as numerous visual dangerous wiring issue present.	250.00	20%	250.00
1	Recommend re terminate lights to kitchen as currently dangerous.	120.00	20%	120.00
<b>Net Total</b>				<b>2,920.00</b>
<b>VAT</b>				<b>584.00</b>
<b>GBP Total</b>				<b>£3,504.00</b>

**OTHER INFORMATION**

Company Registration Number: 10021275

# Community Engagement Tolleshunt Darcy

[View in Power BI](#) ↗





# Speed Enforcement

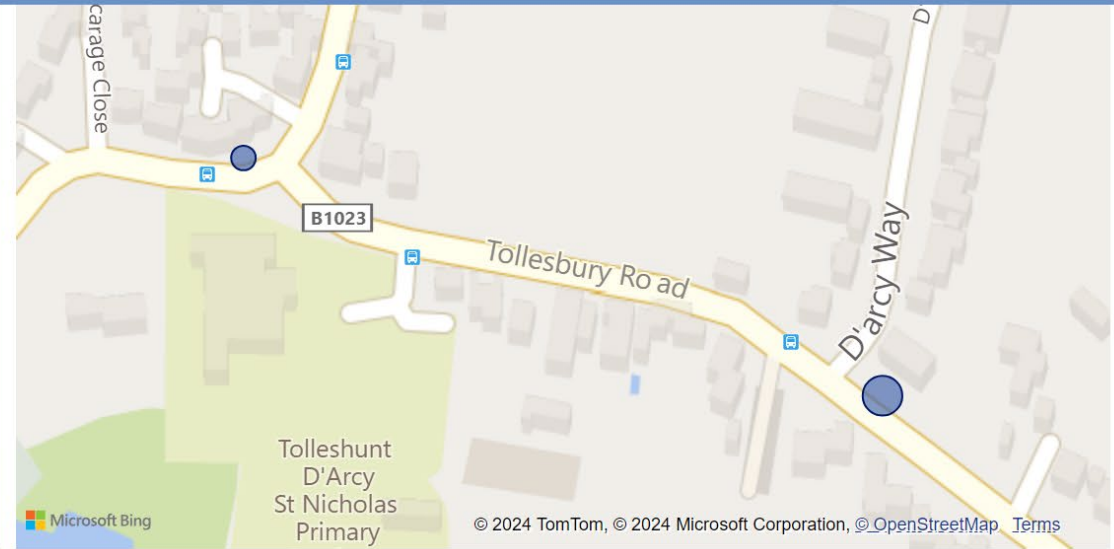
Tolleshunt D'arcy Parish Council

## Filter Date

01/11/2024

30/11/2024

## Patrol Location



Number of Patrols

4

Captures

19

Highest Speed Recorded

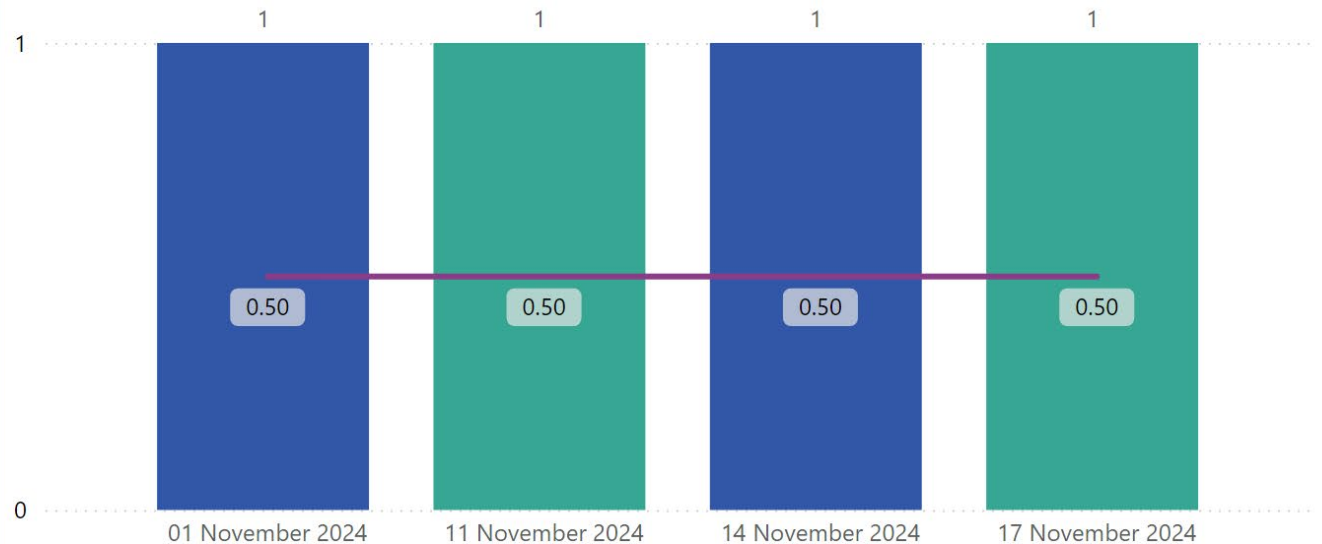
47

## Speeds recorded in area

Site Name	Number of Patrols	Number of Captures	Highest Speed Recorded	Speed Limit
KELVEDON ROAD, NEAR J/W SOUTH STREET	1	2	47	40
TOLLESBURY ROAD, NEAR TO J/W D'ARCY WAY	3	17	43	30
<b>Total</b>	<b>4</b>	<b>19</b>	<b>47</b>	

## Dates of Visits and How Long

● AM ● PM ● Duration in Hours





# Speed Enforcement

Tolleshunt D'arcy Parish Council

## Speeds Patrol Detail

*Date filters effect this visual*

Site Code	Site Name	Start Time	Date	Duration (hh:mm)
T496/LCT228	KELVEDON ROAD, NEAR J/W SOUTH STREET	11:20 AM	01 November 2024	0:30
M060/LCT512	TOLLESBURY ROAD, NEAR TO J/W D'ARCY WAY	02:20 PM	11 November 2024	0:30
M060/LCT512	TOLLESBURY ROAD, NEAR TO J/W D'ARCY WAY	09:15 AM	14 November 2024	0:30
M060/LCT512	TOLLESBURY ROAD, NEAR TO J/W D'ARCY WAY	02:50 PM	17 November 2024	0:30